# Logo, company name Description automatically generatedMinutes of Board of Trustees Meeting

Tuesday 27th September 2022 at 4pm, via Teams

**Attendance & Apologies**

|  |  |  |
| --- | --- | --- |
| **Members Present** | | |
|  | **Name** | **Title** |
| **RW** | **Roddy Williamson** | External Trustee - Chair |
| **SD** | **Sinéad Daly** | CEO |
| **YQ** | **Yusuf Qureshi** | External Trustee |
| **CW** | **Catherine Whatley** | Student Trustee |
| **OA** | **Ovoke Adams** | VP Student Development |
| **SE** | **Subuola Elufioye** | VP Education |
| **In Attendance** | | |
| **DD** | **David Devlin** | Head of Student Union Support Services |
| **RS** | **Romina Scott** | Finance Manger |
| **SG** | **Sarah Graham** | Venues Manager |
| **CS** | **Cristina Scarafile** | Finance & Admin Assistant (Minute) |
| **Apologies** | | |
| **MMcR** | **Mark McRitchie** | External Trustee |
| **DL** | **David Lewis** | Student Trustee |
| **MH** | **Mark Hamilton** | External Trustee |
| **KS** | **Kimberly Slessor** | Student Trustee |
| **RG** | **Rebecca Grant** | President - Chair |
| **KA** | **Kehinde Awolaja** | VP Welfare and Wellbeing |

**Minutes**

|  |  |  |
| --- | --- | --- |
| **Item No** | **Item** | **Lead** |
| **31.18** | **Welcome, opening, apologies & declaration of interests**  Everyone was welcomed along to the meeting today and thanked for their attendance.  **No declarations of interest noted at this meeting** | **Chair** |
| **31.19** | a. [Minutes of meeting held on June of 23rd 2022](#_Draft_Minutes_of)  **Minutes were approved as true and accurate**  b. [Matters Arising (Action Log on Teams page)](https://studentmailuwsac.sharepoint.com/teams/StudentUnionConfidential/Shared%20Documents/General/GOVERNANCE/Board%20Confidential/BOARD%20MEETINGS%202022-23/27th%20September%20Board%20Meeting%20'22/Board%20Action%20Log%20Progress%20Record.xlsx)  **Action log was checked and updated.**  Additional Action added: Going forward all files will be attached to the Board of Trustees Teams page. | **Chair** |
| **31.20** | a. [Finance Report](#_Finance_Report)  b. [2022/23 Budget](file:///C:/Users/77901766/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/08XWOI18/SU%27s%202022-23%20Budget.xlsx)  **2022/23 Budget approved for next year.** | **Romina** |
| **31.22** | CEO Update  Sinéad gave the following verbal update at the meeting;   * Feedback from today’s Leadership Team meeting is that the staff have been dealing with additional pressures due to various issues such as staff leaving and new staff joining. Everyone has been working extremely hard under the current pressures. * Freshers Fairs – they were all very successful. Paisley was not as busy as Ayr & Lanarkshire. * Sarah advised that currently we have sold 154 Freshers passes and will give a full update in her next report. * Societies are using the Union space and level 2 is about to redecorated and renamed ‘The Lounge’. | **Sinéad** |
| **31.23** | Student Union Support Services  David gave the following verbal update at the meeting;   * There are currently 11 fully active societies. * Student rep elections are ongoing at present. We currently have just under 200 nominations. * Support Services – the university are reviewing how plagiarism is logged as there were a high number which were incorrectly logged, therefore this issue is being looked at. * We are currently planning activities for refreshers in January. | **David** |