

Minutes of the meeting of the Board of Trustees held on Wednesday, 28<sup>th</sup> May 2014 in the Boardroom, Paisley Students' Union commencing at 11am.

Heather Armstrong, Ordinary Trustee Paisley, in the Chair Meeting Commenced 11.10am.

### Sederunt

Blane Abercrombie President (Pres)

Iain Shepherd Depute President Education & Welfare (DPEW)

Ryan Wood Sports President (SP)

Cal Reid Campus President Ayr (CPA)
Heather Armstrong Ordinary Trustee Paisley (HA)
Stuart McCabe Ordinary Trustee Paisley (SM)
Cameron Stewart Ordinary Trustee Paisley (CS)

Cameron Mathieson Ordinary Trustee Hamilton (CamM) (late arrival)

Pearl Willis Ordinary Trustee Ayr (PW)

Kate Sharkie Campus President Hamilton (CPH)
Dorothy Watson Ordinary Trustee Hamilton (DW)

### In Attendance

Caroline Sharp General Manager/Returning Officer (GM/RO)

### Apologies for absence -

Absent without apology: Connor Smith, Ordinary Trustee Hamilton (Con S)

### 1. Minutes of previous meeting.

# a. Acceptance

Minutes from the previous meeting (07/05/2014) were agreed as an accurate record.

#### b. Matters Arising -

i. Minute 5a Having Women's Voices Heard – President is still to meet with woman's group regarding this motion.

# 2. Reports of the Office Bearers.

## a. Acceptance -

- i. SP written report. Noted that the sports exec has operated well this year. Sports mascot will be a phoenix and is ordered. Sports project group is progressing the plans for next year. Report accepted.
- ii. President written report. Report accepted.
- iii. DW written report. Report accepted.
- iv. CPA written report. HA offered help with White Ribbon Campaign. DPEW asked about lowering food costs in Ayr on behalf of Vonnie Sandlan. CPA confirmed that food prices are set on a per item basis and cost is dependent upon what is chosen. CPA asked for the Board's opinion on claiming expenses for attending CCI event there was some discussion on whether this was SAUWS or UWS work. Board agreed that it was acceptable to claim expenses on this occasion. Report accepted.
- v. PW written report. Spoke about UWS Corporate Strategy. Feels that the rest of the Board should be consulted on the content of this. President will circulate

what is on the UWS website regarding this. SP will follow up on alumni activity with PW for the coming year. OT experience – President noted that the change in structure should change the experience and clarify what this role is. Report accepted.

## 11.40am CamM joined the meeting.

- vi. CPH late report submitted. Report accepted.
- vii. DPEW late report submitted. President noted a well done for the research project work. Report accepted.
- viii. SM verbal report. Noted that he's very grateful for his award. Noted an increase in students mitigating. CPA noted that academics have been encouraged to push mitigation with students in light of changes to the regulations this year. Discussion on scheduling of exams, feeling that there should be more than 24 hours between exams President suggested disabled students STAR group follow this up with student services. CPH has emailed Paul Martin that some students haven't been getting coloured paper that they need. This will be followed up by disabled students STAR group as well. Report accepted.
- ix. ConS no report submitted. Report not accepted.
- x. CS late report submitted. Report accepted.
- xi. CamM written report submitted on the day. DPEW asked about the quantity of notes on Constitutional Review – these are extensive. President asked for them to be passed on to him to take forward. Noted that a Rector could be installed with the consent of the University and feels that this would be better than an honorary president. CamM will pass info on to someone else to take forward. Report accepted.
- xii. HA verbal report. Has been involved in awards. Report accepted.

### b. Sabbatical Holidays -

- i. DPEW 23 & 26 May, 3, 13, 17, 20 & 27 June
- 3. Reports from Committees etc. None.
- 4. Business Introduced by Office Bearers.

### a. Financial Accounts to end April 2014

GM – noted that the accounts had been circulated and no questions had been raised. DPEW noted Ayr's good performance to date. Has concerns around events expenditure in Paisley and Hamilton where we continually spend and don't get much return. CamM suggests proposing each event with success criteria and follow up to see what events actually work. GM noted that this is still only to end April and that May is a difficult month due to limited income and extra expense of holiday pay etc for hourly paid staff. SM asked about budgeting process. GM advised that this year should be significantly different from last year due the fact that we are expecting higher funding level from UWS and that this should mean we don't have to make the difficult decisions about how to make the budget add up and noted that this prioritisation and need to compromise was the part that the current Board found so difficult to do.

### **b.** Honorary President Proposal

SP – Presented the attached proposal for discussion. SP noted that absence of any honorary individual will not prevent the activity from taking place. This allows flexibility to suit the particular individual's needs in terms of time commitment and area of interest. The Board is supportive of the proposed changes and agreed that we should talk to the University about how these positions could interact with the institution. SP asked for feedback and comments to be sent by end of next week and will take this forward with the Principal / University Registrar and will bring it back to new Board with a view to developing something concrete to go to SRC.

## c. Sports and Societies?

SP - question around societies and how they sit within the Sports Union and GCCS. Noted that there have been dilemmas throughout the year in terms of decisions that SP has had to make when he doesn't necessarily have access to the relevant committees which can make decisions which benefit societies. There was discussion around who might be best placed to support students in societal activity and whether this might be a staff role. CS concerned that a staff member would have no accountability to society members and feels that societies will suffer. PW noted how much societies enhance the student experience and that a review of sabbatical roles can reflect this. President asked about engagement with societies on what support they need/want and whether they should be under an accountable person's remit or if this is just a token gesture? We need to ask what support they need. Most SUs have staff who deal with societies and it is also under en elected person's remit (but they are not the point of contact for operational issues). Noted that there are no league tables for societies so it doesn't benefit the institution in terms of a marketing tool. Having societies lumped in with sports prevents us from being able to access funding from Sports Scotland (as we can't guarantee that the entire money would be spent on sport). Are we giving the best to our students? This is what is important. President also noted that a change would have to be determined and agreed at SRC. We need to look at the best way to develop societies. PW noted that OTs can support societies. CS suggests having a student officer for societies. What are the benefits to societies of being affiliated to SAUWS? SP noted the pace that the sports union is going at in relation to the rest of SAUWS, it is much faster and so SP needs to be proactive rather than trying to fix a problem later on. The Board agreed that a strategy should be developed for societies and this should be taken forward by campus presidents being more active in conjunction with SP. The Board should all take some responsibility for developing societies in all areas of their work.

1.10pm HA left the meeting and passed the Chair to CPA. The meeting took a break and reconvened at 1.40pm.

## d. Childreach International

DPEW – introduced the proposed memorandum of understanding, noting that it is not a legally binding agreement and confirming that there is support from the incoming DPEW. The Chair proposed a vote on entering into the relationship: In favour: 9; Against: 0; Abstentions: 0.

#### e. Change to Bank Signatories

GM – noted that the signatories on the SAUWS bank account would change with the election of the new Board for session 2014-2015. This necessitates the removal of Blane Abercrombie, Iain Shepherd, and Kate Shearer/Sharkie and the introduction of Jack Douglas, Lauren Miller, and Isla Todd. Caroline Sharp, Ryan Wood and Cal Reid will remain on the list of authorised signatories. The Board approved this change.

### f. UWS Grant Update

President/GM – advised the Board that we had approached the University with an initial request for £815K for next year's block grant funding. Following discussion and scrutiny we were advised to revise this down to £700K and also note the activity that this would not allow us to fund. We requested that this funding be allocated from other sources within the University. We also identified longstanding and recurring maintenance issues which require to be addressed. DPEW noted that we should work towards an inflationary increase going forward. CPH offered thanks to GM and President for taking this forward with the institution.

g. Proposal for Student Representative Council (SRC) and Future Suggestions CS – agreed to meet outside the meeting with SRCoord, student reps and those with an interest in this area to fully develop a proposal, taking account of current and ongoing work in this area.

### 5. Motions

# a. Evening Wear of the Sports President for the Annual Sports Ball

SP – spoke to the motion. President requested that this be ratified by GCCS once the Board has given agreement.

The Chair proposed a vote. In favour: 8; against: 0; abstention: 1.

Motion passes and goes forward for consideration of GCSS.

## b. A basic standard of living.

Introduced by CamM. Following discussion, CamM proposed to abandon the motion in favour of a set figure of £16,352 (to be confirmed as the closest spinal column point on our salary scale).

President proposed that there should be no increase apart from the cost of living award already agreed as 2% (moving honorarium from the current figure of £14,433 to £14,724), plus the pension contribution. This was seconded by DPEW.

In favour: 2; against: 5; abstentions: 2.

CamM proposed that when the block grant figure gets confirmed then the sabb honararium should be increased to the SJC scale point closest to £16,352. This was seconded by CS.

In favour: 4; CamM, CS, SM, PW against: 2; President, DPEW abstentions: 3. SP, CPH, DW The Chair was not required to vote.

### c. Investing in our students

Following discussion, CamM proposed the taking of parts to remove part 1 entirely.

Vote - In favour: 7; against: 0; abstention: 1

The rest of the motion (Parts 2 and 3) were then voted on – In favour: 7; against: 0; abstention: 1.

This motion, with Part 1 removed, passes.

## d. Levelling the playing Field

President noted that all major office holders will be elected University wide in the next sabbatical elections.

3pm SP, President, DPEW, and DW left the meeting.

Chair proposed re-tabling this motion for another meeting.

### 6. Elections - none

### 7. AOCB -

- a. CS Students online publication CPA has suggested that the student publication is resurrected, with the base of operation in Ayr, and would operate as a society. A paper has been circulated outside of the meeting and scrutiny on this was requested. CS noted concerns over control over content. CPA confirmed that usual SAUWS policies and safe space would apply. CPH agreed to take any feedback by email. Planning first issue for end of October. It was noted that CPH elect may be interested in being involved in this as a former journalism student.
- **b. SM Promotion of incoming board members through UWS radio?** CPA noted that this can be taken up with the radio students and offered to take it forward.

### 8. Staffing

Staffing minutes are recorded separately.

**Date of the next meeting:** the date of the next meeting 23<sup>rd</sup> June at 11am.

Blane Abercrombie, President, in the Chair.

Meeting Closed: 4.05pm