

STUDENTS' ASSOCIATION

SAUWS

UNIVERSITY OF THE WEST of SCOTLAND
SCOTTISH CHARITY NUMBER: SC005410

Minutes of the meeting of the Board of Trustees held on Monday, 4th November 2013 in the Boardroom, Paisley Students' Union commencing at 11.00am.

Stuart McCabe, Ordinary Trustee Paisley, in the Chair
Meeting Commenced 11.00am

Sederunt

Blane Abercrombie	President (Pres)
Iain Shepherd	Depute President Education & Welfare (DPEW)
Cal Reid	Campus President Ayr (CPA)
Stuart McCabe	Ordinary Trustee Paisley (SM)
Dorothy Watson	Ordinary Trustee Hamilton (DW)
Cameron Mathieson	Ordinary Trustee Hamilton (CM)
Connor Smith	Ordinary Trustee Hamilton (Con S)

In Attendance

Caroline Sharp General Manager/Returning Officer (GM/RO)

Apologies for absence – Ryan Wood, Sports President (SP), Kate Sharkie, Campus President Hamilton (CPH), Heather Armstrong, Ordinary Trustee Paisley (HA), Cameron Stewart, Ordinary Trustee Paisley (CS), Pearl Willis, Ordinary Trustee Ayr (PW)

1. Minutes of previous meeting.

a. Acceptance

Minutes from the previous meeting (20131007) were agreed as an accurate record with the removal of the sentence 'Claimed it was a conflict of interest.'

b. Matters Arising –

Minute 4c – Blurred Lines. It was noted that there was no point carrying this on as students councils have already met and made a decision on the item.

2. Reports of the Office Bearers.

a. Acceptance –

- i. President – written report. No questions. Report accepted.
- ii. SP – written report. Report deferred for acceptance due to absence.
- iii. CPA – written report. Issues with the ATM seem to be less significant although this is probably due to reduced use. Nursing students had an issue with bursaries coming in late and requested hardship to support travel into Uni and to placement. Report accepted.
- iv. CS– written report. Report accepted not accepted due to absence.
- v. SM – written report. Report accepted.
- vi. HA – written report. Report not accepted due to absence.
- vii. Con S – written report. Report accepted.
- viii. CPH – written report. Report not accepted due to absence.
- ix. DPEW – written report. Report accepted.
- x. CM – written report submitted on the day. CM clarified what the halls drop in sessions were. Con S asked to be involved in this. Report accepted.
- xi. DW – written report submitted on the day. Report accepted.

xii. PW –no report submitted. Report not accepted.

b. Sabbatical Holidays - None requested.

3. Reports from Committees etc.

a. Fort, Seafield and Wallacetown Community Council Report

b. Healthy Working Lives Report

c. Ayr Campus Health, Safety and Environment Committee Report

4. Business Introduced by Office Bearers.

a. Commercial Reports

CM/UMH/UMA – DPW noted that it would be useful to see figures in comparison with previous years although it is not possible to get a true comparison as reports do not follow calendar months. GM noted that the management accounts will be available for the next meeting and this would be more useful. GM to send an email to commercial staff for the success of Halloween (including ents staff). Con S asked if Paisley run any competitions – DPEW will feed back to CM regarding this.

b. Officer Development Expense

DPEW – asked if the Board thought the NUS/UKCISA International Student Experience Development Day would be a worthwhile event to attend and if so, who should go. DPEW agreed to seek funding from the University and see if the Citizenship Coord can get funding from that project. SAUWS would be prepared to send I delegate at our own cost going on the day if alternative funding cannot be obtained and priority should be given to Welfare.

c. Dumfries Proposition

CPA – proposed to become a liaison officer for Dumfries until a more permanent solution can be found. It was noted that this should be about academic representation rather than to provide a social / entertainments function, since this is already provided through CUCSA. President will set a meeting up with himself, CPA and Dean of Students to discuss further.

d. Autistic Students

CS – This item has been withdrawn due to the absence of CS.

e. Inclusive Board -

CS – This item has been withdrawn due to the absence of CS.

5. Motions - none

6. Elections - none

7. AOCB

a. President – NUS Scotland Zone Conference

President would like to attend this event. The cost is £75 per delegate 25th and 26th November – DPEW asked for a breakdown of what the affiliation fee pays for. There is a delegation going and it's the President. No accommodation will be required.

b. President – University Challenge

The President raised that he was going to try to get a team put together and create an event with representatives from each campus. Con S would like to help with organising this. Wed 27th November is the deadline for entering a team. Board are onboard with this and agreed it could be followed up outside this meeting.

c. SM – Language in email

SM requested that everyone be careful what is being communicated and limit the length of a conversation. DPEW noted that everything is not being kept confidential and that this should be borne in mind when writing anything. Confidentiality agreement will be circulated by CM after the meeting.

d. DPEW –

requested everyone have a think about what they want for SAUWS and send a wish list to DPEW.

e. CM – Estimates

CM asked when these will be ready for approval? The Board agreed that a proposal needs to be tabled for agreement at the next Board meeting (Nov). SM suggested that all trustees endeavour to attend to make the decision. Before this the proposal will be agreed by staff and officers who attend. A Doodle will be sent out tonight to be completed by 5pm tomorrow and the date for the next Board meeting agreed and set in stone.

8. Staffing

Staffing minutes are recorded separately.

Date of the next meeting: the date of the next meeting is to be set by tomorrow and will be held in Paisley.

Cal Reid, Campus President Ayr, in the Chair.

Meeting Closed 1pm