

Minutes of the meeting of the Board of Trustees held on Monday, 7<sup>th</sup> October 2013 in the Boardroom, Paisley Students' Union commencing at 11.30am.

Cameron Stewart, Ordinary Trustee Paisley, in the Chair  
Meeting Commenced 11.30am

**Sederunt**

Blane Abercrombie	President (Pres)
Iain Shepherd	Depute President Education & Welfare (DPEW)
Kate Sharkie	Campus President Hamilton (CPH)
Cal Reid	Campus President Ayr (CPA)
Stuart McCabe	Ordinary Trustee Paisley (SM)
Heather Armstrong	Ordinary Trustee Paisley (HA)
Cameron Stewart	Ordinary Trustee Paisley (CS)
Dorothy Watson	Ordinary Trustee Hamilton (DW)
Pearl Willis	Ordinary Trustee Ayr (PW)
Cameron Mathieson	Ordinary Trustee Hamilton (CM)
Connor Smith	Ordinary Trustee Hamilton (Con S)

**In Attendance**

Caroline Sharp General Manager/Returning Officer (GM/RO)

**Apologies for absence** – Ryan Wood, Sports President (SP)

The Chair proposed the suspension of standing orders for the purpose of varying the agenda order to consider item 8. Staffing first to accommodate the presence of our external HR Consultant. This was unanimously agreed.

**1. Minutes of previous meeting.**

**a. Acceptance**

Minutes from the previous meeting (20130911) were agreed as an accurate record.

**b. Matters Arising – none.**

**2. Reports of the Office Bearers.**

**a. Acceptance –**

- i. President – written report. President expanded on outcomes of meeting with SAAS Chief Exec. No questions. Report accepted.
- ii. DPEW – written report submitted on the day. Has had a useful discussion around how to structure and provide guidance on use of independent study time. Spiritual care team meeting – discussed use of space of contemplation, involvement of multi faith groups, etc. Report accepted.
- iii. SP – written report. Report deferred for acceptance due to absence.
- iv. CPH – written report. No questions. Report accepted.
- v. CPA – written report. Report accepted.
- vi. PW – written report. Issue with disabled student and fire evacuation has been raised with estates and this point has now been addressed. No questions. Report accepted.

- vii. SM – written report. Report accepted.
- viii. HA – written report. Discussion over how the song 'Blurred Lines' had made individuals feel. This has been a stressful and emotional time. Report accepted.
- ix. DW – written report. CPH contributed that student admin may be prepared to waive the fee for the student concerned for the assessment resit. DPEW asked for it to be referred to him to raise further. Report accepted.
- x. Con S – written report. Report accepted.
- xi. CM – written report submitted on the day. July, August, Sept. submitted. Reports accepted.
- xii. CS – written report submitted on the day. Report not accepted due to lateness.

**b. Sabbatical Holidays**

- i. **DPEW – 17<sup>th</sup> October**
- ii. **CPA – 10-14<sup>th</sup> Feb**

**3. Reports from Committees etc.**

- a. **LTAB**
- b. **SEG**

**4. Business Introduced by Office Bearers.**

**a. SAUWS Governance Structure (exec / trustee board)**

DPEW – introduced the idea for initial discussion. It was suggested that this idea be followed up through the constitutional review group. CM proposed that the Board will not mandate the constitutional review to consider a proposal for an exec. Claimed it is a conflict of interest. Vote in favour: 6; against: 1; abstention: 1 – motion carried. DPEW voted against, Con S abstained. The remainder of the members present voted in favour.

**b. Blurred Lines press coverage (for information only)**

CPA – deferred to next meeting – unanimous.

**c. Upcoming Charity Fundraisers**

CPA – this is all happening this week. Director of campus Ayr has organised support or onesie day and this is being supported by the Union in Ayr. Movember will be supported in Ayr also. CS would like SAUWS to support Autism Scotland in a fundraiser around world autism day - April 2nd. CPA also suggested supporting Children In Need and will shave his hair off. Con S would like us to support Infertility Scotland.

**d. Raising Awareness – NSS, Yes Scotland + more**

CPA – to improve engagement with NSS – CPA will talk to the Uni about what they can fund for us to help advertise. OSCR guidance is available on what's allowed in terms of the referendum.

**e. Commercial reports -**

Hamilton – door takings have improved dramatically.

Ayr – fewer days trading than previous year. Nicola back in kitchen has been good.

Shop is getting footfall.

Paisley – Thurs live music night second week, concern expressed about ticket sales for this event. Feedback that the band's tour had an impact – they seemed to be playing everywhere and this might have affected attendance.

The Board offered congratulations to all commercial staff for their hard work during freshers.

It was mentioned that expenditure figures would be useful to see in future – these will be available through monthly accounts when these are published.

**5. Motions - none**

**6. Elections - none**

## **7. AOCB**

### **a. SP – Use of Paisley Students’ Union Building**

Welfare – talked to the attached paper. Vote in favour of moving offices as per plan with an adjustment for the Citizenship Coord: in favour: 5; against: 1; abstention: 1. Signage and language throughout the building also needs addressed to make this more relevant to students.

### **b. DPEW – Board meetings could be held in the evenings/weekends**

The Board discussed the practicalities of this and how accessible it would be for all especially ordinary trustees and those with family lives or part time work. Reasons were to facilitate attendance at committees and availability to help students. Consensus was that holding Board meetings outwith normal office hours would not be suitable. Date and meeting time should be by consensus rather than by decision of one person. The Board agreed that the meetings should be scheduled more carefully to take account of availability and other meetings, etc. Con S noted that people should show consideration for those raising points even if they don't agree with the point being put forward and behave in a professional way.

## **8. Staffing**

Staffing minutes are recorded separately.

**Date of the next meeting:** a doodle will be sent out to agree the date for the next meeting.  
Stuart McCabe, in the Chair.

It was agreed that the next monthly board meeting should be held in Hamilton and should take place late October and no later than the end of the month. This was proposed by CM, seconded by HA, and agreed unanimously.

**Meeting Closed 4.05pm**