



Minutes of the meeting of the Board of Trustees held on Tuesday, 5<sup>th</sup> March 2013 in the Boardroom, Paisley Students' Union commencing at 10.30am.

Stuart McCabe, Ordinary Trustee Paisley, in the Chair  
Meeting Commenced 10.30am

### **Sederunt**

Garry Quigley	President (Pres)
Ewan McCreath	Campus President Ayr (CPA)
Alastair Adamson	Sports President (SP)
Stuart McCabe	Ordinary Trustee Paisley (SM)
Jack Douglas	Ordinary Trustee Paisley (JD) late arrivals
Thomas McLaren	Ordinary Trustee Hamilton (TM)
Cameron Mathieson	Ordinary Trustee Hamilton (CM)

### **In Attendance**

Caroline Sharp General Manager/Returning Officer (GM/RO)

**Apologies for absence** –Kate Shearer, Campus President Hamilton (CPH), Niall McGeachy, Ordinary Trustee Ayr (NM), Pearl Willis, Ordinary Trustee Ayr (PW), Dorothy Watson, Ordinary Trustee Hamilton (DW)

Absent without apology - Nick Targontsidis, Ordinary Trustee Paisley (NT)

## **1. Minutes of previous meeting.**

### **a. Acceptance**

Minutes from the previous meeting (20130131) were agreed as an accurate record.

### **b. Matters Arising**

#### **i. Minute 4a MSL Contract for Website Services**

GM advised that this is progressing and some useful information on data sharing was given in a presentation by GM Aberdeen at a recent senior managers' meeting. It also transpired that Stirling are working through at a similar pace to us.

#### **ii. Minute 1b iii – Vehicle Insurance Policy and Procedure**

President confirmed that this has been chased and SP said he would bring it to this meeting. President agreed to follow this up again and try to establish why the action has not been completed and to get the documents submitted to the Board for approval. It was agreed that this is an outstanding item and that SP must be held accountable.

## **2. Reports of the Office Bearers.**

### **a. Acceptance –**

- i. President – written report. President gave further information on the proposed mobile phone app. Report accepted.
- ii. CPH – written report. Report deferred for acceptance due to absence.
- iii. JD – written report. Refreshers fairs, meeting with LGBTQ group to protest outside Sheriden's office re equal marriage, attended SHR. Report accepted.
- iv. PW – written report. Report deferred for acceptance due to absence.

- v. SM – written report. Report accepted.
- vi. CPA– written report. Report accepted.
- vii. CM – late report submitted. Concerns on changes to structure of BA Law course which has not been subject to consultation with students. Report accepted.
- viii. TM – no report submitted. Report not accepted.
- ix. SP – no report submitted. Report not accepted.
- x. NT – no report submitted. Report not accepted.
- xi. NM – no report submitted. Report not accepted.
- xii. DW – no report submitted. Report not accepted.

JD noted that we have discussed many times the importance of trustees submitting reports. It was agreed that Officer Report submission should be an item on the agenda for the next meeting and President will look at stats from previous meetings and attendance. The Board agreed that action should be taken on the results put forward.

**b. Sabbatical Holidays**

- i. CPA – 20<sup>th</sup> May

**3. Reports from Committees etc – none.**

**4. Business Introduced by Office Bearers.**

**a. Financial accounts to end Dec 2012**

GM – The poor commercial performance was noted and the impact that this has on our overall funding to support our other activities similarly noted. Discussion on campaigns spend, being lower than planned. GM asked that everyone looks at budgets to decide what they will actually spend so that we know where we can make savings and don't make cuts in areas which are still needed. GM should send out a separate email about this – should be clearer when we get Jan accounts.

**b. Commercial Review Paisley**

President/CM – discussion over performance, caution of comparing with previous years rather than with what we have budgeted, wages spend still in line with budget but turnover lower, outdated posters still on display, etc. Individual questions can be put to CM by email.

**c. Equal Marriage Consultation**

JD – The Board agreed to respond to the consultation on the draft bill for same sex marriage on behalf of SAUWS. President will take this forward. Individuals can also respond using a different form – some in main office in Paisley and will be distributed to Ayr and Ham.

**d. Projector Screen Paisley**

SM – Quotes have not been obtained yet. The projector screen is taped on to the stand at the back where the DJ set is and is torn. When it has been taken down it is hard to put back up. SM will get quotes for the next meeting and resubmit as an agenda item.

**e. NUS UK Conference Motions**

President – Note that these have been submitted on behalf of SAUWS after consultation with the Board via email.

**5. Motions – none.**

**6. Elections**

**a. Honorary Life Membership – Cara Lee**

Proposed by JD, seconded by CPA

In favour:5 ; Against:0 ; Abstentions:0

President will send out an email and the relevant application form.

**7. AOCB**

**a. President – Returning Officer decision**

CPH joined the meeting for this item only.

President - after discussion the Board decided that they agree with the decision of the RO and with how that decision was made, will look at ways of how they can improve the pre-election process, Board send out statement written by CM for consultation and approval. President will get in touch with Jade McCarroll to advise of statement and then put it on the website. Area of collective responsibility so all stick by decision. The Board considered the behaviour of Jade on facebook as inappropriate and would consider taking action if there was future similar behaviour. GM to update NUS on the decision made. President will advise NUS Scotland conference delegates on the standard of behaviour required. GM noted thanks for supporting the decision originally made.

**b. KN – CCF application for increased project funding**

KN updated the Board on the potential of submitting a new claim to CCF for funding to support a new project. This will be written in consultation with Claire Roxburgh (UWS Estates). The project would be fully funded and include management costs. Continuing some of the previous projects, eg waste me not, developing energy saving toolkit for halls and private renters to increase energy literacy amongst the student body, garden project in partnership with SRUC (previously SAC), green impact universities – students do the audit. It would be useful to have a focus group with the Board to discuss how attractive the projects would be to students. The Board agreed to KN progressing this.

**8. Staffing**

Staffing minutes are recorded separately.

**Date of the next meeting:** President will send round a doodle to decide the date of the next meeting, which will be in March, commencing at 10.30am.

Cameron Mathieson, Ordinary Trustee Hamilton, in the Chair.

**Meeting Closed 12.05pm.**