



Minutes of the meeting of the Board of Trustees held on Monday, 23rd July 2012 in the Boardroom Paisley Students' Union commencing at 10.30am.

Garry Quigley, President, in the Chair
Meeting Commenced 10.30am

Sederunt

Garry Quigley	President (Pres)
Cara Lee	Depute President Education & Welfare (DPEW)
Ewan McCreath	Campus President Ayr (CPA)
Alastair Adamson	Sports President (SP)
Kate Shearer	Campus President Hamilton (CPH)
Stuart McCabe	Ordinary Trustee Paisley (SM)
Dorothy Watson	Ordinary Trustee Hamilton (DW)
Thomas McLaren	Ordinary Trustee Hamilton (TM)

In Attendance

Caroline Sharp	General Manager/Returning Officer (GM/RO)
Ryan Lydon	Commercial Manager (CM) for parts

Apologies for absence –

Jack Douglas, Ordinary Trustee Paisley
Nick Targontsidis, Ordinary Trustee Paisley
Liam Pollock, Ordinary Trustee Ayr

1. Minutes of previous meeting.

a. Acceptance

Minutes from the previous meeting (20120626) were agreed as an accurate record.

b. Matters arising

Minute 7b – Student Card Issue. President noted that the university is now not able to print this number on the matric card but will give it out as a business card. SEG had previously approved the printing of the number on the card and therefore President will raise it as an issue at their next meeting.

2. Reports of the Office Bearers.

a. Acceptance –

- i. President – written report. President highlighted some of the best practice communication techniques which he picked up from his NUS ODP training which could be usefully developed within SAUWS. Report accepted.
- ii. DPEW – written report. Student pregnancy policy is being created. Report accepted.
- iii. CPA – written report. Noted that the majority of NUS ODP training was rather English and the lack of representation from NUS Scotland meant that it was difficult to get an answer on the Scottish picture. Report accepted.
- iv. SM – written report. Also went scuba diving which was a great experience. Report accepted.

- v. CPH – written report. Noted similar issues with ODP training as Ewan. Report accepted.
- vi. TM – written report. Report accepted.
- vii. JD – Written report. This report will be left for approval at the next meeting.
- viii. DW – written report. Recommended the Transition garden at Hamilton as a nice space to visit. Report accepted.
- ix. NT – written report. Report held for acceptance at the next meeting.
- x. SP – written report. Comic Relief funding bid was rejected, although limited feedback was provided. President noted that it is inappropriate to be out and about on a day when you are off sick. Also very important that self certificates are submitted. This was highlighted for the benefit of new sabbs. Report accepted. Reports from previous meetings are deferred for the next meeting.

President noted the content of the OT reports as being of a good standard.

b. Sabbatical Holidays

- i. DPEW – 24th and 27th August requested.
- ii. SP – 16th July taken. 30th July – 3rd August requested.

3. Reports from Committees etc – none.

4. Business Introduced by Office Bearers.

a. Financial Accounts to end May 2012

GM – went through the format of the accounts in detail for the benefit of new Trustees and advised that monthly accounts are sent out to trustees as available and tabled for the following Board meeting as a standing item.

b. SAUWS Hardship and Loan Policy

President – introduced the draft policy for comment/questions. These can be communicated after this meeting. This will be put forward for final approval at the next meeting.

c. Ordinary Trustee – expectations and fulfilment of duties

President – there have historically been problems with participation outwith meetings from OTs and President is keen to find a solution to ensure this does not happen this year. President asked OTs to identify where their interests lie and what level of contribution they expect from each other. OTs to drive this forward, rather than the sabbs telling them. OTs present were happy to agree this.

d. Hamilton Students' Union Flooring

CPH – feel that this is desperately needing done. Quotes have been obtained in the region of £10K + VAT. President has been in touch with head of estates who has agreed to meet with Hamilton campus building officer to look at this. CPH raised concerns with timescales for the work to be done. President noted that this has not previously been raised in the correct places and therefore our time expectations will be different from those of estates. President will follow up with John Cotton by email to get a timescale for looking at it agreed. CPH to follow up with cleaning supervisor also to get a statement regarding problems with cleaning.

e. New Halls of Residence Contract

President – this will be circulated later today for the Board's comment. Changes – align payments with dates of SAAS payments (7th of the month) (make this the next working day), trial period. Please email back by tomorrow so that this can be fed back.

f. The Gathering – delegation

President – it was decided that our delegation should be President, DPEW and CPA along with SRCoord and Welfare and that the whole delegation should stay over.

g. Bank Account Signatory mandate

GM – sought approval of the Board to amend the signatories to the bank account by removing Daniel Copithorn and Samantha Phillips and by adding Kate Shearer and Ewan McCreath. This was approved.

h. Freshers' Plan

CM – outlined the plan for Paisley freshers. Comments made about looking into a bus for other campuses and looking into when the safety bus is in operation. The Board was happy with the programme as outlined.

i. Stone Willy proposal

CM – outlined proposal for the benefit of new trustees, including a visit to Java to explain where the new equipment would go. President expressed concerns over the number of different logos which will be in place (Stone Willy's, Java, SAUWS, The Union, etc). CPH questioned the supply of food, would it be cheaper to buy from Brakes? How stuck are we with Stone Willy's? CM confirmed that the only thing we need to buy from them are the bases. SP questioned whether we are obliged to stick with the branding? Would people find the name offensive? Could Stone Willy's sponsor something at Freshers'? Terms of contract – clause on where we buy the food? What extras can they offer us? Concerns over branding. Must be installed for freshers'. The Chair proposed a vote on whether we should approve the proposal. Vote: In favour: Unanimous in favour. The Chair proposed a further vote on whether to purchase outright rather than on finance? Vote: In favour: 5, against: 1 abstentions 2. This vote passes although it is conditional on concerns above being met.

j. Dumfries Provision

President – UWS is concerned about our lack of representation at this campus. CUCSA organises events and we provide representation. Because we are not active in Dumfries and we have no representatives there it is a worry. UWS are looking at what the provision should be going forward. Only 750 UWS students at this campus. CUCSA exec board still exists with SAUWS and Glasgow SRC presidents sitting ex officio. One staff member being paid for by both organisations. Dumfries campus president proposed, although this would be part time only. Proposal to be submitted by end of freshers', with Anne McGillivray and Shirley Burns. President will circulate proposal for comment prior to submitting.

5. Motions – none.

6. Elections

a. Returning Officer

President nominated GM and DPEW seconded. GM is elected to continue in this role.

b. Honorary Life Membership

i. Sam Phillips – nominated by SP

Vote: in favour:8 against:0 abstentions:0

ii. Daniel Copithorn – nominated by DPEW

Vote: in favour:8 against:0 abstentions:0

7. AOCB

a. SP – ACS Money Structure proposal 12/13

SP introduced his proposal on changing the finance set up for clubs and societies. The Board agreed that SP and GM should meet to discuss the proposal further.

b. CPH – Stagecoach sponsorship

CPH raised objection against Brian Soutter being involved. President will check if a contract is in place and then Stagecoach can be considered for veto list.

Date of the next meeting: President will send round a doodle for August, commencing at 10.30am. DPEW, in the Chair.

Meeting Closed 3.45pm.